

CSASC Minutes- Meets the 2nd Sunday of Every Month from 5pm- 7pm in Person at Church of the Resurrection (Formerly St. Andrews) 186 Commerce Street, Bridgeton, NJ 08302 and on Zoom

**03-14-2021**

**Next CSASC Meeting is April 11, 2021 at 5:00pm**

**<https://us02web.zoom.us/j/496518991#success> (please note this is the updated and correct meeting link).**

**Call to Order:** The Cumberland and Salem Area Service Committee was called to order by Tressi M. on Sunday, March 14, 2021 at 5:15pm. The meeting was hybrid; The Serenity Prayer was recited by Tressi M.; 1<sup>st</sup> Tradition Recited by Tony M.; The 1st Concept was recited by (not captured).

Zoom meeting link listed in February 2021 minutes was incorrect; motion to accept minutes with that correction was made by Tony M. and seconded by Rich S.

**Attendance:** was conducted by Melissa N, Vice Chair. **PLEASE SEE ROSTER FOR ATTENDANCE RECORD. ALSO, ALL TRUSTED SERVANTS PLEASE FILL IN YOUR CONTACT INFORMATION ON THE ELECTRONIC FORM.**

**Group Service Representatives: (12 present- 9 in person; 3 Zoom; 5 absent/not meeting; 17 total groups QUORUM MET.**

**Officer's Reports:**

**Chairperson's Report:** Tressi reported she is going to try to make area meetings in person from now on since she is vaccinated. Thank you for allowing me to serve.

**Vice Chair's Report:**

Would like to obtain subcommittees meeting date and times. Please provide contact information. Thank you for allowing me to service.

**Secretary Report:** OPEN.

**Treasurer's Report:** Tony M. stated he will continue to serve as Treasurer and was voted in. Treasurer's Report will be submitted to the groups by the Treasurer.

**Vice Treasurer:** OPEN

**SUB-COMMITTEE REPORTS:**

**RCM's Report:** OPEN.

**Website Chair:** Website is up-to-date; January & February Minutes are posted; activities and events are posted; if you have any activities you'd like to have posted or if you need home group information changed, please send the information to Rich S.

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**Meeting List Chair:** Meeting list is up to date as of today and CDC guidelines are updated on the list.

**Hospitals and Institutions:** Karl S. is now the Chair and there are three persons on the committee. No current commitments; has been reaching out almost weekly to facilities; will be reaching out to Maryville; committee has not had a meeting yet this year; he will work on coordinating a meeting date and time and will let CSASNA know in order to inform the groups so anyone who is interested may participate.

**Activities:** OPEN.

**Literature Sales:** Report will be submitted to CSASCNA by [Katrina W.](#)

**Public Information:** OPEN.

**Policy Archives:** Cathy S. No report.

**Literature Review:** Open.

**Sharing Session:**

- Rich stated he and Melissa N. discussed the possibility of putting CSASC docs on a google drive for the purpose of simplifying the documentation process; it was test driven and pretty easy to use.
- Tressy M. asked if we don't get a secretary can we hire one?
- Melissa N. asked if we still have a PO Box because p.5 CSASC policy CSASC Secretary Duties states Chair and Secretary shall have a key to PO Box. **We need find out and either follow current policy or update policy to reflect no PO Box; that same policy also states Secretary is supposed to send copy of area minutes to NAWS.**
- Melissa N. asked for the proper title - Is it PI (Public Information) or PR (Public Relations)? CSASC pg. 7 F. Misc. refers to it as Public Relations, but other parts of the policy refer to it as Public Information. Rich stated it was voted to be changed to PI (Public Information) in the past but never updated. **Cathy will update CSASC by next area.**
- Melissa N. wanted to make a motion to establish a Virtual Technician position; however, Rich S. stated it needs to be tabled until a description of that position is drafted, sent to groups for review and then voted on.
- Greg D. asked if the reports could be briefer so we could have more time to discuss other matters.

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- Rich stated in the past, there was a motion that passed to remove from CSASC Policy all references to banquet; however, it is still in the policy. **Cathy will update CSASC by next area.**
- Rich also asked that all places in the policy that are highlighted and side notes to please be removed; Melissa N. stated the policy she has does not have highlights or side notes. **Cathy will verify her copy of CSASC Policy is correct and does not have these items. Once updates are all made; Cathy will submit to Rich S. Website manager, for uploading to CSASC webpage.**

**Old Business:**

**Motion #1** (from January): To Donate literature sales funds in excess of \$1,000 and donate it to Region every quarter – March, June, September, December. (For example, if there is \$1,010 in Literature Sales account, \$10 gets donated to Region). Intent: We have struggled to make Regional Donations on a regular basis and this protocol creates opportunity for regular contribution. Made by: Rich S. 2<sup>nd</sup> (did not capture)

GSR VOTES: YES -5 in person; 1 on zoom; ABSTAIN- 3 in person and 3 Zoom. NO- 0 **MOTION PASSES. Cathy will make this update to the Literature Sales Policy by the next CSASC meeting.**

**New Business:**

**Motion #1:** To change policy C. CSASC MONTHLY MEETING FORMAT d). 3/10 #2: Go around the room and introduce ourselves” to “Vice Chair will take attendance and give an opportunity for those not on the roster to introduce themselves.”

INTENT: Increase efficiency of meeting. Made by: Melissa N. 2<sup>nd</sup>: Greg D. YES: 5 In person, 3 on Zoom. NO: 0 ABSTAIN: 1 **MOTION PASSES – Cathy will update the policy to reflect this change by next area meeting**

**MOTION #2:** To change CSASC Policy B. Meeting Place and Time 1). 1/87 #2: “CSASC meetings will be held on the second Sunday of every month, with the exception of Mother’s day which needs to be announced in April” to “CSASC meetings will be held on the second Sunday of every month, with the exception of holidays that occur on the 2<sup>nd</sup> Sunday for that month; will announced the month prior that area will be meeting on the 3<sup>rd</sup> Sunday of the holiday month.’ INTENT: To allow members to observe holidays without interference. Made by: Melissa N. 2<sup>nd</sup>: Katrina YES: 6 in person; 4 on zoom; NO: one ABSTAIN: 0. **Motion passes. Cathy will update the policy to reflect this change by next area meeting**

**Motion #3:** To require meeting room capacity to include how many people can be in the room. Intent: Make it clear as to how many people can be in room. Made by: Rich S. 2<sup>nd</sup> – Cathy S. YES 2; Opposed 11. **MOTION FAILS.**

**Trusted Servant Positions:**

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The following persons were voted into various trusted servant positions:

Treasurer: Tony M. (did not capture details)

RCM – Sean C was nominated by Tony M; 2<sup>nd</sup> by Katrina 11 YESES. Unanimous.

Literature Sales Alt – Charlotte R. was nominated by Katrina W and 2<sup>nd</sup> by Tony M. 11 YESES. Unanimous

**OPEN POSITIONS:**

**SECRETARY, TREASURER ALT; PUBLIC INFORMATION; ACTIVITIES; ALTERNATE RCM. PLEASE ANNOUNCE AT YOUR HOME GROUPS.**

**\*\*\*\*\*TABLED MOTION FOR APRIL (tabled due to meeting time ending\*\*\*\*\*):**

Motion #1: To update CSASC Policy From III. Voting Procedures A. Voting Privileges 1). 9/14 #1: ...a minimum of 10 Cumberland Salem Area Groups must be present” To...”a minimum of 50% plus one Cumberland Salem Area Groups must be present.” INTENT: We currently have 17 groups and traditional quorum of 50% plus one would be 9, not 10. Made by: Melissa N - needs a 2<sup>nd</sup> if gets a 2<sup>nd</sup>, needs to be voted on.

**GROUP REPORTS (Summary):**

Groups that provided reports all indicated doors are open and message is being carried. Those that submitted reports are attached.

Meeting closed at 6:59pm w/Serenity Prayer.